

<b>Report to:</b>	<b>Full Council</b>
<b>Date:</b>	<b>23 November 2020</b>
<b>Title:</b>	<b>Designation of Monitoring Officer</b>
<b>Report of:</b>	<b>Chief Executive</b>
<b>Ward(s):</b>	<b>All</b>
<b>Purpose of report:</b>	<b>To designate a council officer to be the Council's statutory Monitoring Officer, as is required by section 5 of the Local Government and Housing Act 1989.</b>
<b>Officer recommendation:</b>	<b>That the Council designates Oliver Dixon, the Interim Head of Legal Services, to be its statutory Monitoring Officer with immediate effect</b>
<b>Reasons for recommendations:</b>	<b>The law requires the Council to designate one of its officers (to be known as the Monitoring Officer) to be responsible for performing certain duties set out in legislation</b>
<b>Contact Officer(s):</b>	<b>Name: Robert Cottrill Post title: Chief Executive E-mail: robert.cottrill@lewes-eastbourne.gov.uk</b>

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## **1 Introduction**

- 1.1 The law requires the Council to designate certain statutory officer posts. One of these is the role of Monitoring Officer. This is a requirement of section 5 of the Local Government and Housing Act 1989, as amended.
- 1.2 The person designated as Monitoring Officer is primarily responsible for ensuring lawful decision-making by the Council and for contributing to the promotion and maintenance of high standards of conduct by elected members.
- 1.3 Members will be aware that the Council's former Monitoring Officer, Catherine Knight, has retired. Oliver Dixon has been her nominated Deputy for several years. The Chief Executive recommends to Council that Oliver Dixon now be formally designated as the Council's Monitoring Officer with immediate effect.

## **2 Financial Implications**

- 2.1 There are no financial implications associated with this report.

## **3. Legal Implications**

These are set out in the body of the report.

**4. Risk management Implications**

4.1 If Council fails to appoint a Monitoring Officer then it fails to meet its statutory duty.

**5. Equality analysis**

5.1 A detail equality analysis is not required for this report.

**6. Sustainability implications**

6.1 No implications arising from this report.

**7. Appendices**

None

**8. Background Papers**

None